**Sample Mock Recall Log**

**Name of operation:** **Conducted by:** **Date:**

**Farm Address:**

**Selected Lot number(s):**

**Please see the food safety plan for overall traceback procedures.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Step backward** | | | | | | | | |
| **Lot #** | **Commodity/ Variety** | **Field of origin**  **(#)** | **Harvest date** | **Harvest crew (# or name)** | **Packinghouse**  **address** | **Packing date** | **Packing crew (# or name)** | **Shipping date** |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Additional information about the selected lots:** *No overhead irrigation was applied and manure was last applied three years ago to these fields. Produce was field packed and sent directly to store.* | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Step forward** | | | | |
| **Customer contacted** | **Date lot(s) was received** | **Amount of lot remaining in customer’s possession** | **Amount of lot sold** | **Additional information** |
|  |  |  |  |  |

**Reviewed by:** **Title:** **Date:**

**Confidential Record**